



केन्द्रीय माध्यमिक शिक्षा बोर्ड

क्षेत्रीय कार्यालय - देहरादून (उत्तराखण्ड)

(शिक्षा मंत्रालय, भारत सरकार)

Central Board of Secondary Education

Regional Office - Dehradun (Uttarakhand)

(Ministry of Education, Govt. of India)



Dt. 21/09/2021

F: CBSE/RO/DDN/EXAM-X/2021/SCH-81642

The Manager (81642)
GRD World School
Bhagwanpur,
Julo Bhauwala, Dehradun
Uttarakhand - 248007

Arushi
Principals
GRD WORLD SCHOOL
Bahuwala, Dehradun (U.K.)

SUB: Restoration of General Affiliation for Secondary & Senior Secondary Certificate Examination of the Board- Reg.

Sir / Madam,

Subsequent upon issuance of NOC by the State Government of Uttarakhand vide order no. NOC-684/xxiv/-3/19/01(41)/2018 dated 19.11.2019 and letter no. शिबिर (वे)/क /13955-59/मान्यता/2019-20 dated 06.03.2020 of Chief Education Officer, Dehradun, the Affiliation unit CBSE HQs, Delhi vide letter no. CBSE/AFF/3530418/RE-00001-2122 dated 24/08/2021 has restored the Affiliation of your school with immediate effect from the session 2021-22, as per its previous status, i.e. upto Senior Secondary level. Accordingly, your school has been allotted School Code: 81642 and the Affiliation Number will remain the previous one i.e. 3530418.

Being a CBSE affiliate, it becomes imperative on the part of school to follow the provisions contained in the CBSE Affiliation and Examination Bye-laws, including instructions issued by the Board from time to time and also to motivate / encourage, the teachers and other staff to study the Bye-laws, Rules, Provisions and Syllabus/Curriculum and various other activities being undertaken by the Board. The school needs to fulfill all the conditions given in the affiliation grant letter including the following:-

- The Board has also decided to prepare a unique email id for each affiliated school.** This email id is linked to the new school number/code assigned by the CBSE. School number/code given above given is five - digit number allotted to the school. **New email ID will be - 81642@cbseshiksha.in.** For further details Board Hqrs. letter No. CBSE/CE/ROs/2020 dated 04.02.2020 may be referred please.
- Admission to the school/examination is to be restricted as per Rule 6.1 and Rule 12 (i, ii, & iii) of Examination Bye-laws. While granting admission, required documentation and procedure prescribed by the Board must be adhered to, and special care be taken about eligibility in terms of age factor. The admission be granted only after ascertaining the age related eligibility criteria. The school shall ensure to properly keep the **School Records** i.e. **Admission Form, Transfer Certificate and Admission Withdrawal Register** to maintain complete record(s) of the students, for which **sample formats** are enclosed here with, in order to ensure uniformity of the documents among all the schools of the Region/CBSE. Correct particulars of the students viz. **Candidate Name, Mother's Name, Father's Name, Date of Birth, etc.** be captured during admission, strictly on the basis of viable documentary records viz. **Service Records of parents, Aadhar, Voter ID, Passport, previous school records of candidates,** wherever applicable, so as to avoid post-result corrections.
- The admission be granted only after ascertaining the age eligibility criteria for a particular class in which Admission is being sought. A student seeking admission to any class in a 'School' will be eligible for admission to that Class only if he/she satisfies the requirements of age limits (minimum and maximum) as determined by the State / UT Government and applicable to the place where the School is located. As per the normal criteria for admission in Class 1 adopted by most State Governments and KVS / NVS it is 5+, accordingly a student should be 15+ while in Class X and 14+ in Class IX.

Arushi Contd. 2/-



99, कौलागढ़ रोड, देहरादून, उत्तराखण्ड - 248001

99, Kaulgarh Road, Dehradun, Uttarakhand - 248001



Besides, the Board has been taking various initiatives to strengthen the CBSE affiliates. For ease and convenience of the functionaries of newly affiliated institutions, the Board has prepared a presentation on Self Learning Material containing useful information required by new schools, which is available on Board's website. The Board has also introduced – Handbook for Principals; Handbook for Teachers; Handbook for Students and Handbook on Cyber Safety which are being forwarded herewith this letter for information and reference of the school. The school is requested to study the Self – Learning Material (SLM) developed by the Board for newly affiliated schools. Circular No. Acad. 35/2020.

Each correspondence to the Board should have a covering letter bearing the Affiliation No., School No., Mobile/Phone No., email.id, seal and signature of the Principal of the school and must be complete in all respect. This helps the Board to promptly communicate with school/disposal of cases as per requirement and improve efficiency. In order to improve efficiency, speedy disposal of communication, now onwards, the schools under the jurisdiction of this Regional Office will send their requests in electronic mode through e-HARKARA, which is Rapid Communication System for schools (to enable a paperless functioning through online; scanning, registering and routing the correspondences along with creation of file, referencing, correspondence attachment, approvals and finally movement and tracking of files as well as receipts). Original/manual documents may be sent only if necessary and desired by this office.

- The link for e-HARKARA is available at CBSE website.
- This Portal works at 2 stages, first at school level and second at department level.
- Steps involved in using e-HARKARA have already been sent to all schools.

Please ensure that the Rules/Guidelines/Bye-Laws of the Board and FRAMEWORK AND SIGNIFICANT GUIDELINES IN THE CONTEXT OF THE SECONDARY AND THE SENIOR SCHOOL CERTIFICATE EXAMINATION dated 01.09.2020 are carefully studied / followed and before sending any correspondence to this office please also ensure that cases submitted to the Board are as per said rules.


In addition to the above, the school is also advised to be extremely cautious, & take all precautions measures so ensure that instances occurred in past leading to disaffiliation of the school should not be recurred/repeated.

With best wishes !

Encls: As above.

Yours faithfully,


(Dr. Ranbir Singh) 21
Regional Officer

Attended

Principal
GRD WORLD SCHOOL
Bahuwala, Dehradun (U.K.)